



PRESALL TOWN COUNCIL
Minutes of an extraordinary meeting held on
Saturday 25 March 2023 at 9.15am at Preesall and
Knott End Youth and Community Centre.

Present: Cllrs K Shepherd (Mayor), R.Drobny, D.Irvin, J.Lewin, P.Orme, K.Woods

282.1 Apologies for absence:

T.Johnson and S.Jepson

Absent w/o apologies: S.Rossall

283.2 Declarations of interests and dispensations:

P.O. knew one of the candidates and would not take part in the interview or discussion.

284.3 Public participation:

No members of the public present.

285.4 Exclusion of the press and public:

P'KW S'DI Unanimous vote in favour of exclusion of press and public to carry out interviews for the position of clerk and responsible finance officer to the council.

DI wished it to be put on record that he was unhappy re the non-circulation of candidate information (CVs etc) prior to interview .It was pointed out that guidance had been sought and that redacted application paperwork had been used at the sift and that non circulation prior to interview was to prevent pre-determination/ judgement, that we should concentrate on the person during interview and only use the paperwork afterwards during the discussion to clarify matters raised or to decide between two equally good candidates.

P'RD S'DI that there be a recorded vote on the decision made on which candidate if any to appoint a vote of 4 for 1 against and 1 abstention, the motion was carried.

A standard set of questions was apportioned out to the panel along with copies of the Civility and Respect interview matrix for optional use by councillors.

Interviews commenced at 9.30 am candidate 1 was interviewed, candidate 2 failed to attend, candidate 3 was interviewed and 4 was unable to attend.

After discussion P'RD S'JL a vote of 5 for (KS, RD, DI, JL, KW) and 1 abstention (PO) that candidate 1 be offered employment with a start date of 3/4/23. KS to phone candidate 1 and PO to send emails to both the successful and unsuccessful

candidates. P'KSS'JL that the offer was subject to receipt of two acceptable references by the 1/4/23 to be sent to KS and circulated.

286.5 Items for the next agenda

Reminder that the next meeting is the 17 April and agenda items to be submitted in writing to Mayor / PO by 6 April at the latest.

The Mayor closed the meeting at 11.20am